

Carroll County Fiscal Court  
Minutes  
January 9, 2024

A regular meeting of the Carroll County Fiscal Court was held on Tuesday, January 9, 2024. Members present were Judge Executive David Wilhoite, Magistrate Benjie Long, Magistrate Clay Cable, Magistrate Scott Nab and County Attorney Nick Marsh. Judge Wilhoite called the meeting to order at 9 a.m.

Pledge of Allegiance

Judge Wilhoite opened the meeting with the pledge of allegiance and a prayer.

Approve Minutes

Magistrate Nab made a motion to approve the minutes from the meeting on December 27, 2023. Magistrate Cable 2<sup>nd</sup>. All in favor. Motion carries.

4 ayes 0 nays

Budget Transfers

Magistrate Cable made a motion to approve the attached list of budget transfers. Magistrate Long 2<sup>nd</sup>. All in favor. Motion carries.

4 ayes 0 nays

Invoice Approval

Magistrate Cable made a motion to approve the attached list of invoices. Magistrate Nab 2<sup>nd</sup>. All in favor. Motion carries.

4 ayes 0 nays

Cleaner Water Program Grant Resolution

Magistrate Cable made a motion to approve the reading of the cleaner water program grant resolution on project #21CWW341. Magistrate Nab 2<sup>nd</sup>. All in favor. Motion carries.

4 ayes 0 nays

County Attorney Nick Marsh read the resolution.

Magistrate Nab made a motion to approve the resolution. Magistrate Cable 2<sup>nd</sup>. All in favor. Motion carries.

4 ayes 0 nays

Bid Opening – Sand & Gravel Removal Lease Franchise

One bid was received from Nugent Sand Company proposing a lease franchise for 5 years with the option to renew the lease for 3 additional terms of 5 years each. The lease would begin January 2024, a specific date to be determined by the Court. Nugent Sand would pay the County \$0.03/ton for sand and \$0.04/ton for gravel removed. There would be an annual minimum payment of \$5,000 per year for each lease year period. Magistrate Long made a motion to table the bid until the next meeting and Judge Wilhoite will speak to Nugent in regards to the royalties. Magistrate Nab 2<sup>nd</sup>. Motion carries.

3 ayes 1 nay

Magistrate Cable voted nay.

Bid Opening – Cable Television Franchise

One bid was received from Charter Communications for a 10-year franchise agreement. County Attorney Nick Marsh requested time to review the franchise agreement. Magistrate Cable made a motion to table the bid until the County Attorney reviews the franchise agreement. Magistrate Nab 2<sup>nd</sup>. All in favor. Motion carries.

4 ayes 0 nays

Carroll County Clerk, Danielle Kinman

County Clerk Danielle Kinman requested a \$18,000 contribution to cover the 2023 shortage in revenue. Magistrate Long made a motion to approve the contribution. Magistrate Nab 2<sup>nd</sup>. All in favor. Motion carries.

4 ayes 0 nays

Carroll County Sheriff, Ryan Gosser

Sheriff Ryan Gosser provided the Court with the budget for 2024, the 4<sup>th</sup> quarter report and the annual order for setting maximum salaries. Magistrate Long made a motion to approve the budget for 2024. Magistrate Cable 2<sup>nd</sup>. All in favor. Motion carries.

4 ayes 0 nays

Magistrate Cable made a motion to approve the 4<sup>th</sup> quarter report and the annual order for setting maximum salaries. Magistrate Nab 2<sup>nd</sup>. All in favor. Motion carries.

4 ayes

0 nays

County Attorney Comments

- County Attorney provided the Court with an ordinance adopting the data breach policy for the administrative procedure manual of the Carroll County Fiscal Court. Magistrate Nab made a motion to have the first reading of the ordinance adopting the date breach policy. Magistrate Long 2<sup>nd</sup>. All in favor. Motion carries.

4 ayes

0 nays

County Attorney read the ordinance by summary.

The second reading will be held on February 13, 2024 at the Fiscal Court meeting.

- County Attorney provided the Court with an ordinance adopting the cybersecurity incident response plan policy for the administrative procedure manual of the Carroll County Fiscal Court. Magistrate Cable made a motion to have the first reading of the ordinance adopting the cybersecurity response plan policy. Magistrate Nab 2<sup>nd</sup>. All in favor. Motion carries.

4 ayes

0 nays

County Attorney read the ordinance by summary.

The second reading will be held on February 13, 2024 at the Fiscal Court meeting.

Judge's Comments

- Magistrate Cable made a motion to have the reading of the resolution authorizing the payment of \$7,280.40 of ARPA funds for consultant fees. Magistrate Nab 2<sup>nd</sup>. All in favor. Motion carries.

4 ayes

0 nays

County Attorney read the resolution.

Magistrate Nab made a motion to approve the resolution. Magistrate Cable 2<sup>nd</sup>. All in favor. Motion carries.

4 ayes

0 nays

- There will be a work session on January 22<sup>nd</sup> at 10:00 am to 12:00 pm.
- The tennis/pickleball court lighting is progressing.
- There are new lights at the Road Department.
- The Senior Center door repair is complete.

Magistrate Comments

Cable – Thanks everyone for a successful 2023, a lot has been completed, hopes to have a better year in 2024.

Nab –

- Appreciates the department head meeting and the work Matt Adkins did to coordinate the meeting.
- The nuisance committee will be meeting on January 18<sup>th</sup> at 10 a.m. either in the big courtroom or meeting room.
- District 3 will be having a road side clean-up day on January 20<sup>th</sup> at 9 a.m.

Long – None.

Judge Wilhoite would like to thank all the staff and magistrates for everything this year. There have been a lot of projects completed and several already started for 2024.

Executive Session

None.

Adjournment

Magistrate Cable made a motion to adjourn the meeting. Magistrate Nab 2<sup>nd</sup>. All in favor. Motion carries.

4 ayes

0 nays

Date of Approval: 1-23-2024

David Wilhoite  
Carroll County Judge/Executive

Kali Powell  
Fiscal Court Clerk

# Vendor Claims Register - Summary

CARROLL COUNTY FISCAL COURT

JANUARY 9, 2024 INVOICES

All Funds

From: 01/09/2024 To: 01/09/2024

Voucher	Date	Account	P.O. No.	Invoice	Check	Vendor Name	Pd	Amount
00001609	01/09	18-1000-	-	12/2/23-1/1/	00003389	CASEY'S BUSINESS MASTERCARD	<input checked="" type="checkbox"/>	3,916.82
00001610	01/09	01-1000-	-	DEC2023	00032355	DEBORAH C SKIRVIN	<input checked="" type="checkbox"/>	450.00
00001611	01/09	14-1000-	-	908187	00012082	DUPLICATOR SALES & SERVICE	<input checked="" type="checkbox"/>	600.09
00001612	01/09	01-1000-	-	1/4/2024	00032357	FERALLOY CORPORATION	<input checked="" type="checkbox"/>	14,002.40
00001613	01/09	01-1000-	-	2024-016	00032358	FISCALSOFT CORPORATION	<input checked="" type="checkbox"/>	4,200.00
00001614	01/09	02-1000-	-	55156	00015325	J & N ELECTRONICS, INCORPORATED	<input checked="" type="checkbox"/>	395.00
00001615	01/09	09-1000-	-	WJ46765164	00012564	KELLEY CRUTCHER	<input checked="" type="checkbox"/>	337.61
00001616	01/09	09-1000-	-	120058426	00012565	LOGANS	<input checked="" type="checkbox"/>	1,186.66
00001617	01/09	01-1000-	-	29200	00032362	MASTERS TELECOM LLC	<input checked="" type="checkbox"/>	55.55
00001618	01/09	01-1000-	-	1508	00032363	MID CITIES OVERHEAD DOOR	<input checked="" type="checkbox"/>	650.00
00001619	01/09	01-1000-	-	302113193	00032364	PAXTON MEDIA GROUP	<input checked="" type="checkbox"/>	235.14
00001620	01/09	13-1000-	-	1593	00006621	PRESTONVILLE BP	<input checked="" type="checkbox"/>	399.08
00001621	01/09	13-1000-	-	11/28/2023	00006622	PITNEY BOWES BANK INC PURCHASE POWER	<input checked="" type="checkbox"/>	1,008.50
00001622	01/09	03-1000-	-	8005676581	00017089	STERICYCLE, INC	<input checked="" type="checkbox"/>	328.14
00001623	01/09	01-1000-	-	00025	00032368	MIND LIFT	<input checked="" type="checkbox"/>	350.00
00001624	01/09	09-1000-	-	16870636	00012566	U.S. BANK	<input checked="" type="checkbox"/>	1,160.38
00001625	01/09	03-1000-	-	51156876	00017090	INDUSTRIAL SUPPLY COMPANY	<input checked="" type="checkbox"/>	1,456.41
00001626	01/09	18-1000-	-	2225	00003390	WARFIELD TECHNOLOGY GROUP LLC	<input checked="" type="checkbox"/>	5,000.00
00001627	01/09	09-1000-	-	DECEMBER 202	00012568	CARROLL COUNTY MEMORIAL HOSPITAL	<input checked="" type="checkbox"/>	790.03
00001628	01/09	02-1000-	-	573422	00015328	CARROLLTON AUTO PARTS	<input checked="" type="checkbox"/>	341.13
00001629	01/09	03-1000-	-	690151	00017091	CRAIGS INC	<input checked="" type="checkbox"/>	271.94
00001630	01/09	09-1000-	-	819443	00012569	KOEHLER WELDING SUPPLY INC.	<input checked="" type="checkbox"/>	465.00
00001631	01/09	02-1000-	-	i0006640	00015331	COO-PAR MOBILE MIX	<input checked="" type="checkbox"/>	640.00
00001632	01/09	02-1000-	-	P29029	00015332	WILSON EQUIPMENT	<input checked="" type="checkbox"/>	674.52
00001633	01/09	03-1000-	-	17842	00017092	CDA INC	<input checked="" type="checkbox"/>	689.75
00001634	01/09	03-1000-	-	206341	00017093	KELLWELL FOOD MANAGEMENT	<input checked="" type="checkbox"/>	5,524.15
00001635	01/09	03-1000-	-	25536	00017094	NEXSCREEN LLC	<input checked="" type="checkbox"/>	3,252.61
00001636	01/09	03-1000-	-	2312-847761	00017095	TOOLE & ROSE SUPPLY	<input checked="" type="checkbox"/>	92.20
00001637	01/09	03-1000-	-	9952540287	00017096	VERIZON	<input checked="" type="checkbox"/>	103.14
00001638	01/09	03-1000-	-	94198515	00017097	WEX BANK	<input checked="" type="checkbox"/>	519.75
00001639	01/09	18-1000-	-	1HND-6JGQ-KG	00003391	AMAZON CAPITAL SERVICES	<input checked="" type="checkbox"/>	375.95
00001640	01/09	09-1000-	-	0113142-IN	00012570	AMB	<input checked="" type="checkbox"/>	3,410.46
00001641	01/09	09-1000-	-	18354	00012571	FIRE & SPECIALTY EQUIPMENT COMPANY LLC	<input checked="" type="checkbox"/>	1,662.67
00001642	01/09	09-1000-	-	026646553	00012572	GALLS INC	<input checked="" type="checkbox"/>	308.01

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CARROLL COUNTY FISCAL COURT

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All Funds

From: 01/09/2024 To: 01/09/2024

Voucher	Date	Account	P.O. No.	Invoice	Check	Vendor Name	Pd	Amount
00001643	01/09	09-1000-	-	27492	00012573	MARSHALL CHEVROLET	<input checked="" type="checkbox"/>	227.56
00001644	01/09	09-1000-	-	9205231816	00012574	STRYKER SALES LLC	<input checked="" type="checkbox"/>	37,969.88
00001645	01/09	13-1000-	-	3809656	00006623	RUMPKE	<input checked="" type="checkbox"/>	5,393.31
00001646	01/09	14-1000-	-	000099	00012083	WAL MART COMMUNITY	<input checked="" type="checkbox"/>	68.71
00001647	01/09	76-1000-	-	JULY2023-DEC	00001238	CCFC-GENERAL FUND	<input checked="" type="checkbox"/>	50,452.77
00001648	01/09	76-1000-	-	JULY2023-DEC	00001239	CITY OF CARROLLTON	<input checked="" type="checkbox"/>	50,452.76
00001649	01/09	79-1000-	-	231226194	00001002	RON COOPER CO	<input checked="" type="checkbox"/>	166.00
00001650	01/09	01-1000-	-		00032372	JIM'S CONSTRUCTION	<input checked="" type="checkbox"/>	1,398.00
00001651	01/09	01-1000-	-		00032373	JIM'S CONSTRUCTION	<input checked="" type="checkbox"/>	8,360.00
00001652	01/09	07-1000-	-		00000030	RSA ADVISORS, LLC	<input checked="" type="checkbox"/>	3,640.20
00001653	01/09	07-1000-	-		00000031	FROST BROWN TODD LLC	<input checked="" type="checkbox"/>	3,640.20
00001654	01/09	09-1000-	-		00012575	EMERGENCY MEDICAL PRODUCTS INC	<input checked="" type="checkbox"/>	385.47
00001655	01/09	09-1000-	-		00012576	GALLS INC	<input checked="" type="checkbox"/>	440.10
00001656	01/09	09-1000-	-		00012577	AMB	<input checked="" type="checkbox"/>	2,215.31
00001657	01/09	01-1000-	-		00032374	CARROLL COUNTY ANIMAL CLINIC	<input checked="" type="checkbox"/>	420.00
00001658	01/09	01-1000-	-		00032375	INTERSTATE GREENHOUSE & NURSERY	<input checked="" type="checkbox"/>	5,465.94
00001659	01/09	04-1000-	-		00010440	WAL MART COMMUNITY	<input checked="" type="checkbox"/>	182.72
00001660	01/09	01-1000-	-		00032376	U.S. BANK	<input checked="" type="checkbox"/>	187.30
00001661	01/09	01-1000-	-		00032377	WAL MART COMMUNITY	<input checked="" type="checkbox"/>	115.29
00001662	01/09	13-1000-	-		00006624	WAL MART COMMUNITY	<input checked="" type="checkbox"/>	34.31
00001666	01/09	09-1000-	-		00012578	A PLUS PAPER SHREDDING	<input checked="" type="checkbox"/>	71.06
00001667	01/09	09-1000-	-		00012579	U.S. BANK	<input checked="" type="checkbox"/>	183.90
00001668	01/09	01-1000-	-		00032378	CITY OF CARROLLTON	<input checked="" type="checkbox"/>	24,399.00
00001669	01/09	01-1000-	-		00032379	CARROLL COUNTY CLERK	<input checked="" type="checkbox"/>	18,000.00
58 Vouchers Listed								268,722.88